



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, May 21, 2018 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVAL:	June 20, 2018

MEMBERS PRESENT

John Mucha, LCSW, Professional Member, **President**, Presiding
Kyla Gleockler, Public Member **Vice President**
Linda Brittingham, LCSW, Professional Member
Dr. Fran Franklin, PhD, LCSW, Professional Member
Precious Benson, Public Member
Daphne Warner, LCSW, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Nicole Williams, Administrative Specialist III
David Mangler, Division Director
Eileen Kelly, Deputy Attorney General

MEMBERS ABSENT

Dajoun Sewell, Public Member, **Secretary**

ALSO PRESENT

Michael Frankum

CALL TO ORDER

Mr. Mucha called the meeting to order at 9:05 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes from April 16, 2018. Mr. Mucha moved, seconded by Ms. Gleockler, to approve the April minutes as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Discussion of regulations for multi-tier licensure

Mr. Mucha advised that he would like to take a high level look at the regulations. The Association of Social Work Boards' (ASWB) model law act does not have model regulations but does have model technology and social work practice standards. Dr. Franklin proposed that we revise the current regulations by changing and adding to them as needed.

Ms. Kelly advised that the Board has to go through every new line of the law and look to see what gaps there are and modify regulations accordingly. Ms. Kelly searched continuing education (CE) regulations for the Board to review regarding multi-tier licensure. Ms. Kelly stated that the regulations need to be ready in a year; therefore the Board can appoint a subcommittee and set out chunks of time to develop their regulations. Dr. Franklin stated that she would like to get started quickly and suggested the Board have a subcommittee to dedicate to the regulations.

The Board discussed having the meetings in each county. Dr. Franklin recommended maintaining the Boards current schedule of no meetings in August and December. The Board concurred.

The Board would like to have the regulations published in February 2019, and the hearing held in March 2019. Then after the open the public comment period the order is signed at the April 2019 meeting, and then the final regulations are published May 11th of 2019. Finalized draft regulations will need to be completed for mid-January 2019.

The subcommittee would need to be at least 3 to 4 members. Ms. Benson, Ms. Warner, Ms. Brittingham, Mr. Mucha, and Dr. Franklin volunteered to be the new subcommittee members.

The Board discussed having the subcommittee meeting immediately following their regular board meetings, starting in June. The Board determined the subcommittee meetings will need at least an hour and half time allotted to this meeting which begins in June. With there being no meeting in August, the Board determined that maybe the subcommittee meeting in September could be longer and to possibly add an additional subcommittee meeting in September as well. The Board also discussed possibly doing the same for the next meetings in October and November, as well as maybe having those meetings in different counties. They discussed having the subcommittee meetings begin 1:00 p.m. in the afternoon or around 12:00 p.m. in the other counties for the months of September, October, or November, if feasible. Mr. Mucha moved, seconded by Ms. Warner, to amend the agenda to add developing a subcommittee. By unanimous vote, the motion carried. There was no further discussion.

Ms. Williams will contact Mr. Mangler about the location change for the subcommittee meetings and will report back to the Board at their next meeting date.

NEW BUSINESS

Review and Consider Request to Lift Suspension from Rosa Barnes, LCSW

The Board reviewed and considered Ms. Barnes's documentation and letter of request. Ms. Brittingham proposed that the Board needs to see documentation from her agency that she did complete the hours documented on her log. Ms. Brittingham moved, seconded by Mr. Mucha, to deny Ms. Barnes's request to lift the suspension and to send follow up correspondence to Ms. Barnes advising her to submit documentation of the hours noted on her CE log.

Ratification of Application(s) to Sit for the ASWB Clinical Exam

Mr. Mucha moved, seconded by Dr. Franklin, to ratify the below application(s) to sit for the ASWB clinical exam. By unanimous vote, the motion carried.

1. Jamie Brown
2. Lisa Kane
3. Theodore Kitson
4. Megan Ellow

Ratification of Application(s) By Reciprocity

Mr. Mucha moved, seconded by Ms. Benson, to ratify the below application(s) for licensure by reciprocity. By unanimous vote, the motion carried.

1. Lucia Ellis

Status of Complaints

1. Complaint #31-03-18 - Closed by Investigator

CORRESPONDENCE

The Board received a letter from Dr. Marlene Saunders which Mr. Mucha summarized for the Board.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board for discussion.

PUBLIC COMMENT

Mr. Frankum addressed the Board regarding Dr. Saunders's letter thanking the Board for all of their hard work on developing the multi-tier licensure law.

NEXT MEETING DATE

The next meeting is scheduled for June 18, 2018 at 9:00 a.m. in Conference Room A, of the Cannon Building, 861 Silver Lake Boulevard, Suite 203, Dover, Delaware.

ADJOURNMENT

Dr. Franklin moved, seconded by Ms. Benson, to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 9:50 a.m.

Respectfully submitted,



Nicole M. Williams
Administrative Specialist III
Delaware Board of Clinical Social Work Examiners

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.